

TOWN OF BRADFORD
BOARD OF SELECTMEN'S MINUTES
Monday, December 5, 2022

Item 1. **Open meeting:** 6:05 pm

Attendance: Timothy Bubar, Errol Hanson, Amber Hines, Julie McCarthy and
Carlene Oakes

Pledge of Allegiance: commenced

Item 1. Approval of November 21, 2022 minutes- Motion made by Selectman C. Oakes and
2nd by Selectman A. Hines to accept minutes as presented.

Vote 5 in Favor 0 in the Negative

Item 2. Review of Treasurer's Warrants: 82, 83, 84 and 85. **Motion made** by Selectman T.

Bubar and 2nd by Selectman A. Hines to accept warrants as presented

Discussion: E. Hanson will call C. O'Brien to have him list the roads to the hours on the
bill so the Board can track the information

Vote 5 in Favor 0 in the Negative

Item 3. Open Session: 7 Residents

No comments from the public in attendance

Item 4. Committee Reports:

- a. **Planning Board / CEO:** report handed out
- b. **Future Fire Station Committee:** Question from J. Dyer- Is the Select Board going to
talk about how to finance the project. That question needs to answered for the
U.S.D.A. application.

Motion made by Selectman C. Oakes to have the Board acknowledge the vote. No
second. Selectman A. Hines response to the motion was that it was a valid vote and it
doesn't need to be voted on by the selectmen.

- c. **Recreation Committee/ Bradford Days committee:**
- d. **Fire Department:** Generator- W. Dyer Jr.- looked at the switch at the Fire Station
came back with a quote of \$2,775 for a 200 amp with breaker.

**Motion made by Selectman C. Oakes and 2nd by Selectman E. Hanson to have
W. Dyer Jr. to repair the transfer switch at the fire station for \$2,227.00**

Vote 5 Yes 0 No Motion Carried

e. **Road Commissioner:**

- 1. Work that has been done since last meeting-

Wilson Hill except for the culvert need to be cleaned out. Resident said the water was flowing through the last storm. Fire Chief said he will go up and look at it and if possible, to blow it out.

It was mentioned by E. Hanson there is 2 contact people and we need to be polite not ignorant to the contractor, use the contractor decently.

2. Gravy Ln gravel shoulders-tabled until spring-
3. Who is going to take care of culvert screens and clean culverts out-
4. Update on the beaver issue- T. Bubar did not get the screens in
5. Ditching on Station Rd- 2 of the Selectmen did not see an issue for the Town to act on the ditching. What the Town is responsible for is working. It was noted by another Selectman it was hard to see what is going on due to all the grass in the ditch. **Motion made by Selectman T. Bubar and 2nd by Selectman E. Hanson to reassess the ditch in the spring.**

Vote 3 Yes 2 No (A.H., C.O.) Motion Carried

6. Road Advisory Committee: Both A. Hines and J. McCarthy called a few towns to see what they do about road planning. There was a variety of answers to the question from towns with charters giving direction, towns who take direction from the road commissioner alone or some which have a board along with the road commissioner to make recommendations. It was asked by J. McCarthy if the board wanted to pursue this further A. Hines was for thinking outside the box, another 2 said they don't see it working for a few different reasons

f. Town Manager: No report

Citizen Inquiry- J. McCarthy- Does the town have a Disease & Infectious Control Officer? The town has a Public Health Officer- The Town Manager who reports to the County level public health issues. They in turn give directions to the local level. Some directions come straight from the State level or the hospital if it is more local. Did not receive the Stephen King Foundation Grant
Responds letter read to the Board

Item 5. Old Business:

- a. **Text messaging plan-** table until put into place
- b. **Rock rake waiting for payment-**
- c. **Town Web site-** table until put in to place
- d. **Email addresses for board members-** will have them ready in January 2023
- e. **Camera on the oil tank** – T.M. tried the camera that T. Brasslett gave to the Town. the internet didn't reach that far. T. Bubar will reach out to P. Shaw for all new cameras for the town.
- f. **Outside inventory list-** table until April - J. McCarthy said this can be dropped until then

- g. **Winter Contract and Grounds Contract** - go over it and a motion to have or not have the fuel surge charge? **Motion made by Selectman E. Hanson and 2nd by A. Hines to drop the fuel surge charge from the contract.**
Discussion- both A. Hines and C. Oakes stated that it would be good to have the fuel surge charge in the contract.

Vote 3 Yes 2 No (A.H, C.O.) Motion Carried

Motion made by Selectman E. Hanson and 2nd by Selectman A. Hines to send out the winter contract with the removal of line 18

Vote 4 Yes 1 No (J.M) Motion Carried

T.M- will ask R. Higgins if he would give us a price for doing the plowing around the community center along with the shoveling of the doors there and at the fire station

- h. **Chair Racks Lifetime-** (J. McCarthy) look at model #80525 and model #80669 –
Tabled to next meeting
- i. **Fund Balance Policy-** J. McCarthy mentioned the one that was written back a few years ago by E. Nevells. T.M. couldn't remember why but was pretty sure that policy was rescinded along with another policy. E. Nevells said he would look into it.
Table to next meeting
- j. **Town Manager hours / Substitute Town Manager– (E. Hanson) moved to executive session**

Item 6. New Business:

- a. **J. McCarthy- citizen inquiry – Water Retention Ponds** in general discussion this was a matter settled by Town vote back a few years ago. J. McCarthy will gather information on it.
- b. **J. McCarthy- Bid issue** -table until hear from MMA
Motion made by Selectman J. McCarthy and 2nd by Selectman E. Hanson to hold the Nov. 21st bid until we hear back from MMA

Vote 5 Yes 0 No Motion Carried

Motion made by Selectman J. McCarthy and 2nd by Selectmen E. Hanson to have the meeting to go to 9 pm

Vote 5 Yes 0 No Motion Carried

- c. **J. McCarthy – would like a detailed description and explanations of the T.M. position and duties associated with them-** was skipped over by accident
- d. **J. McCarthy would like Ordinances/ Policies posted in the upcoming newsletter-** especially the **Utility Credit Ordinance-** J. McCarthy will write it up and send a copy to the Board Members to read it over.

Motion made by Selectman J. McCarthy and 2nd by Selectmen E. Hanson to have the CEO hand out a copy of the Credit Utility Tax when a business comes in for a building permit.

Vote 3 Yes 2 No (A.H, C.O.) Motion Carried

- e. **Budget work-** projects for the upcoming year with estimated cost: warrant articles the first ten articles

The T.M. presented the first 13 articles, %'s and dates not finalized yet.

E. Hanson proposed some projects and amounts for expense account lines. Taking money from savings for road work and borrowing the \$500,000 for the fire station. Will have this written out for the Board to look at.

J. McCarthy- Reeves Rd., fixing the sign out front, Station Rd. hill, paving 1 mile, repairing gravel rds, sound system, chair rack, projector screen

A. Hines- Ditching increased with shoulder work

Item 7. Correspondence: Letter from T. Gray

Item 8. Request for Additional Agenda Items: Crack sealing information A. Hines- for \$8,500 1 pallet and go as far as you can with it how far it goes will depend on how many cracks are in the road

Motion made by Selectman E. Hanson for an article to go in the next newsletter no second

Motion made by Selectman J. McCarthy and 2nd by Selectman E. Hanson to extend the meeting until 9:30 pm

Vote 3 Yes 2 No (A.H, C.O.) Motion Carried

Item 9. Executive Session: 1 M.R.S.A. § 405(6)(A) Personnel Matters (E. Hanson / J. McCarthy) call for 2 executive sessions did both under one session

Motion made by Selectman T. Bubar and 2nd by Selectman E. Hanson to go into executive session under : 1 M.R.S.A. § 405(6)(A) Personnel Matters 9:02 pm

Vote 3 Yes 2 No (A.H, C.O.) Motion Carried

Motion made by Selectman T. Bubar and 2nd by Selectman E. Hanson to come out of executive session

Vote 5 Yes 0 No Motion Carried

Motion made by Selectman A. Hines and 2nd by Selectman E. Hanson to extend the meeting for 5 more minutes

Vote 3 Yes 2 No (A.H, C.O.) Motion Carried

No action taken on executive session requested by J. McCarthy

Motion made by Selectman E. Hanson and 2nd by J. McCarthy to place the letter E. Hanson wrote up as a written warning on misleading and incorrect information provided to the board.

Vote 3 Yes 1 No (A.H) 1 abstention (C.O.) Motion Carried

Item 10. Adjourn: 9:39 pm

Submitted by

_____/S/_____

Vittoria J.B. Stevens

_____/S/_____

Selectman Timothy Bubar

_____/S/_____

Selectman Amber Hines

_____/S/_____

Selectman Errol Hanson

_____/S/_____

Selectman Julie McCarthy

_____/S/_____

Selectman Carlen Oakes